

Vendor Quotation Review Sheet

Date:

Project/Department:

Requested By:

Vendor Quotations

Vendor Name	Quotation Reference	Item(s) Quoted	Quoted Price	Delivery Time	Remarks
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Recommendation / Evaluation

Selected Vendor

Prepared by:

Reviewed by:

Approved by: