

Interview Appointment Confirmation

Dear ,

We are pleased to confirm your interview appointment with our company. Below are the details:

- **Date:**
- **Time:**
- **Location:**
- **Position:**
- **Interviewer:**

Please arrive 10 minutes early and bring a copy of your resume.

If you have any questions or need to reschedule, feel free to contact us at .

Sincerely,

HR Department