

Biometrics Appointment Procedures

1. Receive Appointment Notice

Wait for your official biometrics appointment letter that includes your scheduled date, time, and location.

2. Prepare Required Documents

Gather all necessary documents such as the appointment notice, valid photo identification (passport, driver's license, etc.), and any other documents specified in the notice.

3. Arrive at the Location

Arrive at the biometrics center at least 15 minutes before your scheduled appointment time.

4. Check In

Upon arrival, present your appointment notice and photo identification to the officer at the entrance.

5. Complete Biometrics Collection

An officer will guide you through the process of collecting your fingerprints, photograph, and signature as required.

6. Receive Confirmation

Before leaving, ensure you receive a confirmation that your biometrics have been successfully taken.

Contact Information

If you have questions or need to reschedule, contact the agency using the information provided in your appointment notice.

Notes

- Follow all posted instructions and comply with COVID-19 protocols if applicable.
- Late arrivals may be rescheduled and cause delays in your application process.

Comments or Questions

Your Message:

Submit