

# Temporary Employment Letter

Date:

To,

Dear ,

We are pleased to offer you temporary employment with  as a . Your employment will commence on  and will end on .

You will be paid a salary of  per , subject to standard deductions as per company policy.

Please acknowledge your acceptance of this offer by signing and returning a copy of this letter.

Sincerely,

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## Employee Acknowledgment:

I accept the terms of this temporary employment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_