

# Statement of Work (SOW)

## Project Title: Website Development

### 1. Introduction

This Statement of Work (SOW) outlines the scope, objectives, deliverables, and timelines for the Website Development project between Acme Inc. ("Client") and Web Solutions LLC ("Service Provider").

### 2. Scope of Work

- Design and develop a responsive company website.
- Implement Content Management System (CMS).
- Integrate contact forms and basic SEO features.

### 3. Deliverables

- Complete website design files.
- Deployed website on client's hosting platform.
- User manual and training session.

### 4. Timeline

Project commencement: June 20, 2024

Estimated completion: July 31, 2024

### 5. Payment Terms

- 50% upfront upon signing the agreement.
- 50% upon project completion and acceptance.

### 6. Signatures

Client Representative:

Date:

Service Provider Representative:

Date: