

Non-Arrival Statement

Date:

To Whom It May Concern,

I, , hereby state that the following item(s) has/have not arrived as expected:

Description of Item(s)	Order/Tracking Number	Expected Arrival Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

Additional Comments:

I request investigation of this matter and kindly ask for further instructions or resolution regarding the non-arrival of the above item(s).

Sincerely,

(Signature)

(Contact Information)