

Lease Administration Agreement

This Lease Administration Agreement ("Agreement") is entered into as of ("Effective Date"), by and between ("Landlord") and ("Tenant").

1. Purpose

The purpose of this Agreement is to set forth the terms under which the Tenant shall lease from the Landlord the premises located at ("Premises").

2. Term

The lease term shall begin on and shall end on , unless terminated earlier in accordance with this Agreement.

3. Rent

The Tenant agrees to pay monthly rent of \$, due on the first day of each month.

4. Administration

The Landlord shall be responsible for the administration of the lease, including collection of rent and management of the Premises in accordance with applicable laws.

5. Signatures

Landlord: Date:

Tenant: Date: