

Vendor Performance Evaluation Document

Vendor Information

Vendor Name:

Contact Person:

Evaluation Date:

Performance Criteria

Criteria	Score (1-5)	Comments
Quality of Products/Services	<input type="text"/>	<input type="text"/>
Delivery Timeliness	<input type="text"/>	<input type="text"/>
Customer Service	<input type="text"/>	<input type="text"/>
Price Competitiveness	<input type="text"/>	<input type="text"/>
Compliance with Contract	<input type="text"/>	<input type="text"/>

General Recommendations

Evaluator Name:

Signature: