

Request for Proof of Wages and Income

Date:

To:

Address:

Dear ,

This letter is to formally request documentation verifying your wages and income for our records. Please provide copies of your most recent pay stubs and any other relevant proofs of income.

You may submit the requested documents by mail or email to the address provided below no later than .

If you have any questions or need clarification, please contact us at .

Thank you for your prompt attention to this matter.

Sincerely,