

# Letter of No Existing Record

Date:

To Whom It May Concern,

This is to certify that according to our records as of this date, there is **no existing record** found for:

Name:

Date of Birth:

Purpose:

After diligent search and verification in our files and databases, we hereby confirm that there is no record matching the information provided above.

This certification is issued upon request for whatever legal purpose it may serve.

Sincerely,

Authorized Officer  
Office/Agency Name