

Lease Term Extension Letter

Date:

To:

Subject: Lease Term Extension Request

Dear ,

I am writing to formally request an extension of the lease term for the property located at . The current lease is set to expire on .

I would like to extend the lease term for an additional period of months/years, with the new lease term ending on .

Please let me know if you require any further information or if there are any additional forms or agreements that need to be signed.

Thank you for your consideration.

Sincerely,