

# Deliverable Completion Checklist

| Task                            | Completed                | Notes |
|---------------------------------|--------------------------|-------|
| Define Deliverable Requirements | <input type="checkbox"/> |       |
| Draft Initial Version           | <input type="checkbox"/> |       |
| Team Review & Feedback          | <input type="checkbox"/> |       |
| Revise Deliverable              | <input type="checkbox"/> |       |
| Final Approval                  | <input type="checkbox"/> |       |
| Submit Deliverable              | <input type="checkbox"/> |       |