

# Request for Evidence (RFE)

USCIS  
U.S. Citizenship and Immigration Services  
[Service Center Name]  
[Service Center Address]

Date: [MM/DD/YYYY]  
RE: [Petitioner's Name]  
Form Type: [Form I-140, I-485, etc.]  
Receipt Number: [Receipt Number]  
A-Number: [A-Number, if applicable]

Dear [Petitioner's Name or Applicant's Name],

This notice is in reference to your application or petition with the U.S. Citizenship and Immigration Services (USCIS).

## Request for Evidence

In order to fully process your above-referenced petition or application, additional evidence is required. Please submit the following:

- 1. **Proof of Employment:** Provide a letter from your current employer stating your position, salary, and dates of employment.
- 2. **Educational Credentials:** Submit copies of your academic transcripts and degree certificates.
- 3. **Other:** [Specify any other required evidence.]

Please send the requested evidence to the address listed at the top of this letter. Failure to respond within [Number] days may result in a denial of your application or petition.

Attach Evidence and Response:

If you have any questions, please contact the USCIS Contact Center at [Contact Information].

Sincerely,  
USCIS Officer  
[Officer Name or ID #]