

# Notice of Code Non-Compliance

Date:

To:

Address:

Dear ,

This letter is to inform you that the property located at the address above has been found to be in non-compliance with the following code(s) or ordinance(s):

Code/Ordinance(s) Violated:

Description of Violation:

Required Correction(s):

You are required to correct the violation(s) no later than:

Failure to comply may result in further legal action or penalties as provided by law.

If you have any questions, please contact our office at .

Sincerely,

Code Enforcement Officer