

Event Solutions Quotation

Date: _____

Client Name:

Company:

Event Name:

Event Date:

Location:

Quotation Details

Description	Quantity	Unit Price	Total
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Grand Total:			<input type="text"/>

Terms & Conditions

- Prices are valid for 30 days from issue date.
- 50% deposit required to confirm booking.
- Balance payable 7 days before event date.
- Any additional charges will be billed after the event.

Prepared by:

Signature: _____