

# Wages and Salary Evidence Request

Dear [Employee Name],

We are writing to request evidence of your wages and salary for employment verification purposes. Please provide the following documents as soon as possible:

- Recent pay stubs (last 3 months)
- Annual salary statement or contract
- Bank statement (showing salary deposits)
- Any other relevant supporting documents

Kindly upload the necessary files below or send them to our HR department at [hr@example.com](mailto:hr@example.com).

Full Name:

Upload Documents:

No file selected

Additional Notes:

If you have any questions, please contact our HR department.

Thank you for your prompt attention to this request.

Sincerely,  
Human Resources Department