

Service Confirmation Letter

Date:

To,

Dear ,

We are pleased to confirm that the following service has been scheduled and arranged:

Service Description	Date	Time	Location
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you have any questions or need to make changes to this arrangement, please contact us at your earliest convenience.

Thank you for choosing our services.

Sincerely,