

## Authorized Signatory Designation

Date:

To Whom It May Concern,

This letter is to formally designate and authorize the following individual as the authorized signatory for our organization:

<b>Full Name</b>	<input type="text"/>
<b>Position/Title</b>	<input type="text"/>
<b>Department</b>	<input type="text"/>
<b>Email Address</b>	<input type="text"/>
<b>Phone Number</b>	<input type="text"/>

The above-named individual is authorized to sign and execute all relevant documents on behalf of our organization, effective immediately, until further notice.

Authorized by:

<b>Name</b>	<input type="text"/>
<b>Position/Title</b>	<input type="text"/>
<b>Signature</b>	<input type="text"/>
<b>Date</b>	<input type="text"/>

Sincerely,

(Name & Position)