

Document Not Delivered Notification

Dear [Recipient Name],

We regret to inform you that your document has not been delivered due to the following reason(s):

- [Reason 1]
- [Reason 2]
- [Reason 3]

Please contact our office for further assistance or resend the document as required.

Document Reference Number:

Sincerely,

[Sender Name]

[Designation]

[Company/Organization Name]