

Acknowledgment of Voluntary Exit

This document acknowledges that the undersigned employee has voluntarily decided to resign from their position at [Company Name] effective as of the date specified below. The employee affirms that this resignation is made of their own free will, and not as a result of coercion or undue influence.

Employee Details

Employee Name:

Employee ID:

Position/Title:

Department:

Date of Voluntary Exit:

By signing below, the employee confirms that all company property has been returned, and that no further claims will be made against [Company Name] in relation to employment after the stated exit date.

Employee Signature:

Date:

HR/Manager Signature:

Date: