

Request to Reclaim Fees

Date: [REDACTED]

To:

[REDACTED]

Subject: Request to Reclaim Fees

Dear [REDACTED],

I am writing to formally request the reclamation of fees that were paid on [REDACTED] for [REDACTED]. After reviewing the transaction and the associated documentation, I believe these fees should be returned.

Please find attached all relevant documents supporting my claim. I kindly ask you to initiate the refund process at your earliest convenience.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[REDACTED]
[REDACTED]