

Purchase Order Award Notice

Date:

Purchase Order No.:

Supplier/Vendor:

Address:

Items Awarded

Item Description	Quantity	Unit Price	Total Price
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Amount Awarded:

Congratulations! Your quotation has been accepted and awarded. Please confirm receipt and process as per the attached purchase order.

Authorized by: