

# Project Closure Authorization

Project Name:

Project Manager:

Project Sponsor:

Project Start Date:

Project End Date:

## Summary of Project Objectives

## Project Deliverables

## Closure Criteria

## Statement of Project Completion

## Outstanding Issues / Recommendations

## Approval Signatures

| Name                 | Role                 | Signature            | Date                 |
|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |