

Notice of Non-Selection for Employment

Date:

To:

Position Applied For:

Dear ,

Thank you for your interest in employment with our organization. We appreciate the time and effort you invested in your application and interview for the position.

After careful consideration, we regret to inform you that you have not been selected for this position. We had many qualified candidates, and this was a difficult decision.

We encourage you to apply for future openings for which you qualify. We wish you the best of luck in your job search and future career endeavors.

Sincerely,