

Bill Settlement Approval Sheet

Bill Details

Bill Number	<input type="text"/>	Date	<input type="text"/>
Vendor Name	<input type="text"/>		
Description	<input type="text"/>		
Invoice Amount	<input type="text"/>	Tax Amount	<input type="text"/>
Total Amount	<input type="text"/>		

Justification/Remarks

Approval Signatures

Prepared By	Checked By	Approved By
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name & Date: <input type="text"/>	Name & Date: <input type="text"/>	Name & Date: <input type="text"/>