

Request for Price Quotation

Date:

To:

Dear Sir/Madam,

We would like to request a price quotation for the following items/services:

No.	Description	Quantity	Unit
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Kindly provide your best price, terms and conditions, and delivery schedule for the above items. Please send your quotation to us at your earliest convenience.

Thank you very much.

Sincerely,