

# Correction of Passport Error

Date:

To,  
The Passport Officer,  
[Passport Office Address]

Subject: Request for Correction of Passport Error

Respected Sir/Madam,

I, , holding Passport Number , issued on , would like to bring to your notice that there is an error in my passport. The incorrect detail(s) are as follows:

- Incorrect Detail:
- Correct Detail:

I request you to kindly make the necessary corrections at the earliest. I have attached relevant documents as proof for your reference.

Thank you for your prompt attention to this matter.

Yours faithfully,

Name:

Signature:

Contact Number:

Address: