

# Beneficiary Change Notification

Dear Sir/Madam,

This is to formally notify you of the following change in beneficiary details regarding your account/policy.

## Policy/Account Information

Policy/Account Number:

Account/Policy Holder Name:

## Previous Beneficiary Details

Name:

## New Beneficiary Details

Name:

Relationship to Holder:

## Effective Date

Effective Date of Change:

Remarks (if any):

Please update your records accordingly. Thank you.

Sincerely,

Authorized Signatory