

# Advance Revocation Notification

Date:

To:

Subject: Advance Revocation Notification

Dear ,

This is to formally notify you in advance regarding the revocation of the following authorization/permission:

Details of authorization/permission:

The revocation will take effect on:

Reason for revocation (if applicable):

Please acknowledge the receipt of this notification. If you have any questions or require further information, feel free to contact me.

Sincerely,