

Waiver Endorsement Letter

Date:

To:

Subject: Waiver Endorsement

Dear ,

I am writing to formally endorse the waiver request submitted by . After reviewing the circumstances and supporting documentation, I believe that granting this waiver is justified.

Please find all relevant information attached for your consideration. Should you require any additional information, feel free to contact me.

Sincerely,

(Your Name)

(Your Position/Title)