

Risk Evaluation Checklist for Contracts

1. Contract Parties

☐ Have all parties been clearly identified and verified?

☐ Do all signatories have legal authority to bind the parties?

2. Scope and Deliverables

☐ Is the contract scope clearly defined?

☐ Are all deliverables and milestones specified?

3. Payment Terms

☐ Are payment terms, schedules, and amounts specified?

☐ Is the currency and method of payment clear?

4. Liability and Indemnity

☐ Are liability limitations and indemnity obligations addressed?

☐ Is adequate insurance required where applicable?

5. Confidentiality and Data Protection

☐ Are confidentiality and data protection clauses included?

6. Termination and Dispute Resolution

☐ Are termination rights and notice periods specified?

☐ Is the process for dispute resolution set forth?

7. Compliance

☐ Does the contract comply with all relevant laws and regulations?

Additional Comments

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