

Office Supplies Rate Quotation

Item Description	Unit	Quantity	Rate per Unit (\$)	Total Amount (\$)
Ballpoint Pen	Box	<input type="text"/>	<input type="text"/>	<input type="text"/>
Notebook	Piece	<input type="text"/>	<input type="text"/>	<input type="text"/>
Printer Paper (A4)	Ream	<input type="text"/>	<input type="text"/>	<input type="text"/>
Stapler	Piece	<input type="text"/>	<input type="text"/>	<input type="text"/>
Highlighter	Set	<input type="text"/>	<input type="text"/>	<input type="text"/>
Grand Total (\$)				<input type="text"/>

Prepared By:

Date:

Submit Quotation