

Notification of Inactivity

Date:

To:

From:

Subject: Notification of Inactivity

Dear ,

This is to inform you that your account/activity has been inactive since . Please take the necessary steps to reactivate your account or contact us for further assistance.

If no action is taken within days, your account may be subject to deactivation.

Should you have any questions, feel free to contact us.

Sincerely,