

Employment Clearance Certificate

Date: _____

To Whom It May Concern,

This is to certify that _____, who was employed as _____ in our organization, has been cleared of all financial and material accountabilities. The employee has complied with all company policies and requirements as of the date of this certificate.

This clearance is issued upon the request of the above-named employee for all legal intents and purposes.

Sincerely,

Authorized Officer

Company Name

Employee Name:

Designation:

Date of Clearance: