

Project Budget Summary

Category	Description	Allocated Budget	Actual Expenses	Variance
Personnel	Staff salaries and wages	\$50,000	\$48,000	\$2,000
Equipment	Computers and hardware	\$20,000	\$21,500	-\$1,500
Supplies	Office and project materials	\$5,000	\$4,200	\$800
Travel	Conferences and site visits	\$7,000	\$6,000	\$1,000
Other	Miscellaneous expenses	\$3,000	\$2,800	\$200
Total		\$85,000	\$82,500	\$2,500

Notes