

# Change of Address Notification

**Date:**

**To:**

Department of Motor Vehicles  
Driving Instructor Licensing Authority  
[Office Address]

**From:**

Name:

Instructor License Number:

**Previous Address:**

**New Address:**

I am writing to notify you of my change of residential address as a licensed driving instructor. Please update your records accordingly.

If you require any additional information, please contact me at:

Phone:

Email:

Thank you for your attention to this matter.

Sincerely,

Signature