

Authorized Signatory Letter

Date:

To,

Subject: Authorization of Signatory

Dear Sir/Madam,

This is to certify that , holding the position of , is hereby authorized to sign all documents and correspondence on behalf of for the purpose of .

The specimen signature of the authorized signatory is given below:

Name:
Designation:
Signature:

This authorization is valid until further notice.

Sincerely,

(Name of Authorizing Person)

(Designation)

(Company/Organization Name)