

Appeal for Returned Charges

Date:

To:

From:

Account Number:

Subject: Appeal for Returned Charges

Dear Sir/Madam,

I am writing to formally request the reversal of charges that were recently applied to my account. Please find the details below:

- Transaction Date:
- Amount:
- Reason for Return:

I kindly request a review of these charges as I believe they were applied in error. I would appreciate your prompt assistance in this matter.

Sincerely,