

Agreement Discrepancy Notification

Date:

To:

Company:

Subject: **Agreement Discrepancy Notification**

Dear ,

We would like to bring to your attention a discrepancy found in the agreement referenced below:

Agreement Title:	<input type="text"/>
Agreement Number:	<input type="text"/>
Date of Agreement:	<input type="text"/>

Description of Discrepancy:

Kindly review the above-mentioned discrepancy and provide your response or suggested resolution at your earliest convenience.

If you require further clarification, please do not hesitate to contact us.

Sincerely,