

Tax Withholding Notice

Date:

To:

Employee ID:

Department:

Notice

This is to notify you that tax withholdings will be made from your salary as required by applicable laws and regulations. Refer to the details below.

Type of Tax	Withholding Amount
Federal Income Tax	<input type="text"/>
State Income Tax	<input type="text"/>
Other	<input type="text"/>

If you have questions regarding this notice or your tax withholding amounts, please contact the payroll department.

Sincerely,

Payroll Department