

# Step-by-Step Lease Registration Guide

## 1. Prepare Required Documents

- Lease agreement
- Proof of identity
- Property documents

## 2. Visit Registration Office

- Locate the nearest registration office
- Check office timings

## 3. Submit Application Form

Fill in the application form below:

Name:

Address:

Submit

## 4. Pay Registration Fees

- Check the fees applicable for your property
- Make the payment at the office

## 5. Obtain Registered Lease Document

- Collect the signed and stamped lease document
- Keep it for your records