

Statement of Bank Reconciliation

Company Name:	<input type="text"/>
Bank Name:	<input type="text"/>
Bank Account Number:	<input type="text"/>
Date of Reconciliation:	<input type="text"/>

Bank Statement Balance

Balance as per Bank Statement:	<input type="text"/>
Add: Deposits in Transit	<input type="text"/>
Less: Outstanding Checks	<input type="text"/>
Adjusted Bank Balance	<input type="text"/>

Cash Book Balance

Balance as per Cash Book:	<input type="text"/>
Add: Amount Credited by Bank Not Recorded in Cash Book	<input type="text"/>
Less: Amount Debited by Bank Not Recorded in Cash Book	<input type="text"/>
Adjusted Cash Book Balance	<input type="text"/>

Prepared by: Date:

Reviewed by: Date: