

# Event Catering Billing Statement

<b>Client Name:</b>	<b>Billing Date:</b>
<input type="text"/>	<input type="text"/>
<b>Event Name:</b>	<b>Event Date:</b>
<input type="text"/>	<input type="text"/>
<b>Event Location/Address:</b>	
<input type="text"/>	

Description	Quantity	Unit Cost	Subtotal
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Subtotal			<input type="text"/>
Tax			<input type="text"/>
Total Amount Due			<input type="text"/>

**Notes / Special Instructions:**

**Authorized Signature:**

**Date:**