

Biometrics Appointment Change Approval Letter

Date:

To:

Subject: Approval of Biometrics Appointment Change Request

Dear ,

We have received and approved your request to change the date of your biometrics appointment. Please find the updated appointment details below:

- New Appointment Date:
- Time:
- Location:

Please bring a copy of this letter and your identification documents to your appointment. If you are unable to attend the new date, please contact our office immediately.

Sincerely,