

## Withdrawal of Application

Date:

To:

(Recipient Name or Department)

(Organization/Company Name)

Subject: Withdrawal of Application

Dear ,

I am writing to formally withdraw my application for the position of  at .

Thank you very much for considering my application. I appreciate the time and effort you have invested in the recruitment process.

Please consider this letter as my formal request to withdraw my application from further consideration.

Sincerely,

(Your Name)