

# Settlement Sanction Order

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**Order No.:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**To:**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

**Subject:** Sanction of Settlement Amount

Dear Sir/Madam,

Reference is made to your application/request/claim regarding **settlement** for the following:

- Claim/Case/Policy No.: \_\_\_\_\_
- Details: \_\_\_\_\_

After due verification, it is hereby **sanctioned** that an amount of â,¹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only) be settled in your favor as per the applicable rules and regulations.

The above amount shall be disbursed through \_\_\_\_\_ (mode of payment) within \_\_\_\_\_ days from the date of this order.

This order is issued with the approval of the competent authority.

**Authorized Signatory**

Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
(Seal/Stamp, if any)

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*This is a system-generated sanction order and does not require a physical signature.*