

Justice-Ordered Community Involvement Notice

Date:

To:

This notice is to inform you that you have been ordered by the court to complete community involvement activities as part of your restitution requirements. Please review the following details and instructions.

Order Details

- Name:
- Case Number:
- Total Hours Ordered:
- Completion Deadline:

Community Service Assignment

Organization Assigned:

Contact Person:

Contact Phone:

Assignment Description:

Instructions

1. Report to the assigned organization by the date specified above.
2. Maintain regular attendance and complete all tasks assigned by the supervisor.
3. Obtain verification of completed hours from your supervisor.
4. Submit proof of completed hours to your case officer no later than the deadline.

Certification

I acknowledge receipt of this notice and understand my responsibilities.

Signature: Date: