

# IT Service Proposal

**Prepared for:**

Client Company Name

**Prepared by:**

Service Provider Name

**Date:**

**1. Introduction**

**2. Objectives**

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**3. Scope of Services**

- IT Support
- Network Management
- Data Backup & Recovery
- Security Solutions

**4. Methodology**

**5. Proposed Timeline**

| Phase | Duration | Description |
|-------|----------|-------------|
|-------|----------|-------------|

**6. Pricing**

**7. Terms & Conditions**

**8. Contact Information**

Name:

Email:

Phone:

**9. Acceptance**

Client Signature:

Date: