

## Employment Offer Endorsement Notification for Residency Processing

Date:

To:

Position Offered:

Dear ,

We are pleased to formally notify you that we have endorsed your employment offer as part of the residency processing requirements. This endorsement confirms our intent to employ you with the following details:

- Job Title:
- Department:
- Start Date:
- Contract Duration:

Please submit this notification along with your residency processing documents. If further information is required, feel free to contact us.

Sincerely,