

## Demand for Security Deposit Payout

Date:

To:

(Landlord/Property Manager Name)

Property Address:

Dear ,

I am writing to formally request the return of my security deposit for the property listed above. I vacated the premises on , and all keys have been returned.

As per our lease agreement and state regulations, the security deposit in the amount of \$  should be refunded to me within the required timeframe. Please send the deposit to the following address:

(Mailing Address)

If you have any questions, please contact me at  or .

Sincerely,

(Tenant Name)